

## Intern Transactions & Advisory, Berlin or Frankfurt (IN0022)

### ***Purpose of the Role***

To support the German team on all transaction related daily tasks while getting a detailed insight view of hotel transactions and the hospitality real estate market Germany.

### ***Duties and Responsibilities***

- Administrative support of acquisition and preparation of proposals;
- Support of our negotiators with their hotel sale and lease instructions (privately owned unbranded and chain affiliated hotels, hotel portfolios);
- Joined hotel inspections
- Understanding accounts, leases and valuation techniques;
- CRM maintenance and completion of assigned research projects;
- Single hotel market research;
- Communication with clients via telephone
- Responding efficiently and effectively to enquiries from clients and applicants.

### ***Skills & Experience – All Essential***

- Advanced stage of Hospitality- or Real Estate related studies alternatively apprenticeship in Hospitality or Real Estate;
- Strong sales & communication skills;

- Proficient in Microsoft Outlook, Word, Excel and PowerPoint;
- Fluent in German & English, spoken and written;
- General knowledge and understanding of trade sector and current market trends.

### ***Personal Characteristics – All Essential***

- Sales and service-oriented;
- Interpersonal skills;
- Communication skills – listening carefully and giving feedback;
- Numerate with strong analytical skills;
- Meticulous and methodical in approach;
- Self-motivated and able to use initiative;
- Honest and trustworthy;
- Team player;
- Strong organisational skills;
- Calm, considered approach when handling diverse demands.

If you are interested in applying for this role, please contact our People & Development team at: [karriere@christie.com](mailto:karriere@christie.com).